



GILLINGHAM TOWN COUNCIL

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ANNUAL COUNCIL MEETING

Minutes of the Annual Council Meeting held on **Monday, 22nd May 2017** in the Jubilee Room, Town Hall, School Road, Gillingham commencing at 7.30pm.

Present: Cllr B Von Clemens (Mayor),
Cllr Mrs B Ridout (Deputy Mayor),
Cllr Mrs S Hunt, Cllr Mrs A Beckley,
Cllr R Evill, Cllr A Frith,
Cllr P Harris, Cllr M Hill,
Cllr Miss E Jones, Cllr S Joyce,
Cllr R Monksummers, Cllr Miss N Purkis,
Cllr Mrs V Potheary, Cllr J Robinson,
Cllr Mrs D Toye and Cllr D Walsh.

Members of the Public: There were 19 members of the public present.

Members of the Press: There was one member of the Press present.

Also present: District Councillor, Cllr A Chase
Planning Clerk, Mrs J Hawkins
and The Mayor's Secretary, Mrs J Ezzard.

In attendance: Town Clerk, Mrs Sylvia Dobie,
and Deputy Town Clerk, Mrs C Ratcliffe.

274. Apologies

Apologies were received from Cllr M Gould.

275. To receive applications for co-option for the Town Ward and to make a decision thereon.

Cllr Von Clemens, the retiring Mayor, explained to members of the press and public present that prior to the Annual Town Council meeting members of the Town Council had interviewed three prospective candidates for the vacancy of town councillor for the Town Ward.

Cllr Evill informed members that he had been unable to attend the earlier meeting and apologised to members and the candidates and, therefore, would be abstaining from voting.

Full Council Meeting – Monday, 22nd May 2017 (continued):

275. To receive applications for co-option for the Town Ward and to make a decision thereon (continued):

Cllr Mrs Potheary proposed that **“a secret ballot was held to fill the town ward vacancy”**. Cllr Harris seconded and the vote was unanimous. **RESOLVED.**

Ballot papers were circulated. The candidates received the following votes:
Mr Hoskins – 0 votes, Mr Robinson – 10 votes, Mr Wright – 4 votes.

Mr Robinson confirmed that he was still willing to stand and was duly co-opted as town councillor for the Town Ward.

Cllr Robinson read and duly signed the ‘Declaration of Acceptance Office’.

Cllr Von Clemens thanked all three candidates for taking the time to apply and coming along for interview.

Cllr Von Clemens, the retiring Mayor, then took the opportunity to give the following outgoing speech:

On Thursday I attended the Mayor making for the Mayor of Weymouth and the outgoing Mayor, Richard Koshier, who entered to the music of its time to say good-bye. Very typical of Richard who has a great sense of humour and I thought that would be a good tune to start tonight with. Then I had a look at my diary and realised that it really would not count as I have so much booked in for the coming year. So much for the ‘feet up’ plan!

I will be continuing with Gillingham hot lunches a project that I have been so closely involved with. I am helping Mandy Greenwood with the ‘Coffee Champions’. Working as Chair for the Gillingham Dementia Friendly Community. As a trustee of the Three Rivers Partnership, we have some really interesting plans underway to fill the gap left by the departure of the Community Resource Worker not to mention all the hard work in the coming year as a trustee of the Gillingham Youth Foundation. These are just a few. I would be here all night if I listed everything but as they say watch this space. So, when people say how are you going to fill your time, refer to the above.

Over the past year, my theme as Mayor has been youth and the young people of our town. This has included young people of all ages not just those of school age. I think that I have achieved some of my goals in this area, but there is still so much to do and I will continue to champion our wonderful young people in the future. One of my proudest achievements during the past year was to get the school councils’ to link with the Town Council and to have been able to engage with so many of our young people from many different walks of life, something that I hope to continue to do as I believe fervently that they are the future and we have to get their input into building that future. I would like to thank all our young people for all the help and valuable input that they have given to me over my year as Mayor. When I stood here a year ago I promised that I would listen and I hope that I have and I hope that we have put into place some of the things that people talked to me about, including new equipment in our local play areas in the town and the development of our public open spaces with the support and guidance of my fellow councillors who have all worked very hard on these projects. To have helped local projects develop and grow. I was very lucky to be the Mayor when we launched our themed flower beds and sponsored flower bed scheme and when we achieved our ‘Green Flag’ status and also became a ‘Pollinator Friendly Town’. I would like to give a special thanks to our Works Manager, Mr Simon Dobie, and his team for all the hard work that they have put in over the past year to make this all possible.

On the fund raising side, as Mayor I thought that I might manage a few hundred pounds through fund raising. I never thought that I would manage to raise over £600 for my chosen charity Parkinson’s UK in memory of my late mother and also raise over £1,200 for the Mayors Charity in aid of the North Dorset Rugby Club to help them with the amazing work that they do with our young people both here in Gillingham and the surrounding district. I would like to thank everyone who helped me with fundraising, including our generous and supportive local businesses and all those who helped in putting on the events and who gave so generously.

Full Council Meeting – Monday, 22nd May 2017 (continued):

I would like to thank North Dorset Rugby Club for all their help and support during my year as Mayor, including hosting part of my Civic Day.

I take away with me some wonderful memories that I will treasure for the rest of my life. I have met some of the most amazing people who do some of the most amazing things in our wonderful community. I would also like to thank everyone who has invited me to their events - you have all been so kind and I wish you all the best in the coming years and I hope to be able to continue to offer my help and support whenever you need it.

So as you can see it is not a time to say 'good bye' but a time to say 'hello' but this time without the chain. This year would not have gone so well without the help of my two consorts Alison and Alexandra who have been there all the way through this year to help and support me. I would like to thank them both for all their work and following me around the county and beyond. However, they have not been the only support that I have had throughout this year. I have to thank you my fellow councillors for all their help and support during this past year. Valued advice from past Mayors, which was greatly received by this novice in a chain.

Finally I have to thank the four ladies who have had to try to decipher my reports and the monthly Gillingham Matters article - a date each month that has been dreaded by all.

Firstly, Julie Hawkins and Clare Ratcliffe who have both been fabulous in helping me through out the year. Sylvia, I would like to thank you for everything that you have done over my year as Mayor - you have been totally fabulous although you have failed in two things: one is to get me and English grammar to be better friends and, secondly, to teach me to march correctly. And last but not least, the lady who, with the help of her cattle prod and the immortal phrase: "Well, it's your year and you can do it if you want BUT" has kept me on track throughout the year, Jill Ezzard.

And now it is time to hand over to the lady who I know will have a fabulous year as Gillingham's Mayor for 2017-18, Belinda. Enjoy every second because it goes so fast. I am sure that you will receive the same fabulous support from everyone that I have during my Mayoral Year.

276. To elect the Mayor for the Council Year 2017-2018 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.

Cllr Mrs Hunt proposed that **"Cllr Mrs Belinda Ridout should be elected as Mayor of Gillingham for the Council Year 2017-2018"**. Cllr Mrs Potheary seconded and the vote was unanimous. **RESOLVED.**

Cllr Mrs Ridout confirmed that she was still willing to stand as Mayor and accepted the badge of office from the retiring Mayor, Cllr Von Clemens, and duly signed the Declaration of Acceptance of Office as the Mayor of Gillingham for 2017-2018.

Cllr Mrs Ridout presented Cllr Von Clemens with a past mayors badge, and told Cllr Von Clemens to wear it with pride. He had done a good job as Mayor. Cllr Von Clemens thanked Cllr Mrs Ridout and wished her a great year.

Cllr Mrs Ridout gave an acceptance speech, as follows:

Good evening Councillors, staff, invited guests and members of the public. I have been thinking about my Mayoral speech for some time and what on earth I was going to talk to you about this evening. Hopefully most of you know who I am and what I stand for, but perhaps not so much about me, personally.

I have moved only 4.7 miles from my birth place in Zeals, where my father still lives independently. My biggest achievement has been bringing up my most precious three children, two of which are here this evening, Sarah, and Jonny. I say children, but they are all grown up, leading their own lives and like all 'mum's', I'm immensely proud of them. Becci is presently in New Zealand but sent me over this NZ penny which has been adapted as a brooch, which I shall treasure and wear.

276. To elect the Mayor for the Council Year 2017-2018 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election (continued):

Although born a 'Moonraker' I have always had strong connections with Gillingham through education, family, business and friends, moving into Gillingham in 2002. I spent many happy times in my early years on Wavering Lane with my Aunt Glenda and Uncle, Tony Martin, growing up with my cousins Susan and Roland.

I have always had the support of my best friend, Wendy Higgins, here with me this evening, friends since our first days at Zeals Primary school, we have shared many of life's memories at school, youth club and our local church and throughout our teenager years, regulars at the then 'nightclub' venues in Gillingham - causing havoc you might think? – not really - just being teenagers! With fond memories of the old red phone box (now just a 'ghost image' on the wall of the Red Lion) and the continuation of our friendship into adulthood.

Gillingham has changed and grown immensely over the years I have known it; some changes for the good, some not so good, but Gillingham is still 'Gillingham', 'my town'.

But that is enough of me because being here this evening is all down to who and what has influenced my life during my fifty plus something years I have existed the people I have met along the way. These are the people who have brought me to this point, my opportunity to represent this Town Council, the people of Gillingham.

During my time with Gillingham Town Council, joining as a Councillor in 2011, on the back of the successful community campaign, 'Save our Wyke', Mayor's Consort for David in 2015 and then recently as Deputy Mayor, I have met some fantastic people. Hardworking, dedicated councillors and council staff, who have the town at their heart. And so many great individuals in the community, volunteering within groups and organisations - dedicated, passionate people, who love Gillingham. These are the people who have inspired me and will continue to inspire me and I am really pleased that some are here this evening, along with very good friends and family: Burt Rogers, who I met through David, a true inspiration to others in his work with the Blackmore Stroke Club. Barb and Alan, who have always supported David and myself and who are great cooks too. Herbie and Lyn Light, who always support community events, whatever the weather! Dave Wathen, who I have known for a very long time, as caretaker at Gillingham School in the 70's, but more recently as the Town Crier, particularly memorable during David's Mayoral year. Anne Saunders, my neighbour, who 'grumbles' at me if I spend too long at the computer (Anne can see me from her kitchen window) and reminds me to take a break and put the kettle on! And David's parents, Carol and John, who couldn't be more supportive parents to the pair of us.

For those that know me well, they know I am more of a "hands on" type and couldn't be more happier than in my old clothes and wellie boots, up to my eye balls in our lovely clay soil – not really a good image for the Mayor but there are other ways and means to get 'stuck in'! (I promised myself to keep out of the garden this last weekend, to save my nails for this evening – that didn't work!!!)

You will know too, that my passion lies with flowers, trees and the natural environment. Something I have to thank the headmaster at Zeals Primary school for, who, as Wendy will remember, instilled in us as children not just the 12 x times tables but a love for nature. Memories that stick with you, which came flooding back to me recently when I attended the dedication ceremony of the Hedderwick-Chase Memorial garden at Gillingham Primary School as Deputy Mayor.

May is a month I love, when there is an eruption of colour in our gardens, the trees, the fields and hedgerows. It is also a month with mixed feelings and strong meaning for me. It is the month of my birth, 1st may, the month I lost my mother, the 9th, a special month for David and myself and now this evening, 22nd, Mayor making, a date I will never forget and always cherish. But I can hear David saying, that's enough of the 'fluffy stuff' as he calls it.

I would like to thank the members of this council for giving me the opportunity to represent Gillingham. I am very humbled and honoured to have been elected as Gillingham's Mayor. To carry on in the footsteps of those that have gone before me in this great tradition. Something which I would never have even contemplated, when travelling into Gillingham on the school bus every-day and I'm still pinching myself.

276. To elect the Mayor for the Council Year 2017-2018 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election (continued):

It will be a busy year but a year I am absolutely looking forward to and which, I am sure, will be very rewarding and possibly challenging as we head towards the inevitable changes that are coming our way with the reorganisation of local government and the proposal for reorganisation of NHS services and social care in our area and the rest of Dorset.

I will have no hesitation in doing all I can to promote Gillingham, to all corners of Dorset and beyond. What we have here is unique and during my Mayoral year I hope to promote some of those unique qualities in the following ways: Supporting any opportunity to promote and enhance nature and the environment, both natural and built – working to conserve and improve for the enjoyment of the community. Building on the good work that has already taken place in our town with the magnificent floral displays, spring bulb and tree planting. Perhaps a chance to get my ‘posh’ wellies on! To support more wildflower seeding; in particular, the ‘Bee Friendly’ initiative already underway in our town and to organize more community events like the community clean days, litter picks (yes, I had to get that one in somewhere) and any other suggestions for activities that come forward during the year. It will be, all about community engagement.

To support and progress the Royal Forest Project and to continue the partnership with our local nature group, GANG and the Dorset Wildlife Trust to enhance our public open spaces, our footpaths, for everyone to enjoy. To promote more events such as the recent, very successful, Bee and Butterfly Bonanza on the Town Meadow.

To work with the Gillingham Museum and History Society to promote and enjoy Gillingham’s great historical legacy. Gillingham has so much history to be shared and shouted about and to continue the work already progressing through the designation of Conservation Areas and the Constable project.

We are so lucky to have three rivers running through our town, a wonderful asset and it is important to build upon the work already achieved by partnership working with Wessex Water and the Dorset Wildlife Trust to monitor the health of our rivers and achieve the fine balance between accessibility for public enjoyment and conservation of habitat. I might even get the chance to wear some waders. Even bigger wellies!

One thing for certain, Gillingham is known widely as a friendly place, unique, with great community spirit. I am told this so often. People love living here. Gillingham is built upon goodwill and people with a desire to help each other and friendship and so it is important that we thank and acknowledge those in the community who regularly and unquestioningly give their time on a voluntary basis. Helping others in the community directly, supporting community organisations or helping with projects to make our town an even better place in which to live.

*And with all this in mind, I would like to launch HELPP!! Acronym for: **‘HELP EACH-OTHER, LOVE PEOPLE and PLACES’**. It is all about community and recognising those who give so much to others or contributing to improving the environment. Those Extraordinary, Ordinary people I would like everyone to think about the people they know who do just that. Understandably, some wish to do what they do quietly, without fuss, therefore my idea is for an event, Service of Thanksgiving or get-together of some sort, to which all will be invited.*

*Alongside this I am also intending to launch **‘Heart, Hands and Heads’**, an initiative to get everyone, from primary age to pensioner, thinking about all those who make up our community, encouraging them to give some thought and time, however small, to help someone or something and with my background in dementia care, it is important to me that we continue to support and progress making Gillingham a Dementia Friendly Town.*

It is also important that we continue to promote new and support the many community groups and organisations already successfully established which greatly add to the fabric of this town and enrich the lives of its inhabitants and to work with our local businesses and the Chamber of Commerce and Industry, to involve and engage with them wherever possible.

Full Council Meeting – Monday, 22nd May 2017 (continued):

276. To elect the Mayor for the Council Year 2017-2018 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election (continued):

Our previous Mayor has championed the youth and I would like to continue youth involvement with this Council. To engage with the future inhabitants of our town, the children, the teenagers and to work with and support the many organisations that encourage youth involvement in a wide variety of activities.

To help me achieve some of my aims, I am excited and delighted to announce that Reverend Eve Pegler has agreed to be the Mayor's Chaplain. Unfortunately, Eve could not be here this evening because of a prior commitment but I know that Eve will be a huge support to me throughout the year and I am looking forward to working with her, in her role as Pioneer Minister and her links with the schools and churches.

In fact, everyone needs to be involved and with the support of this Council, working with the enthusiasm of the young right through to the experience of the 'not so young', all the communities of Gillingham, together we will make this town even greater than it is now.

I have selected The Gillingham and Shaftesbury Branch of Multiple Sclerosis as the Mayor's Charity, which has recently become part of the new North Dorset District Branch. My reasoning: my mother was diagnosed with MS which first showed itself when I was about three years old. Despite mum's illness, I have very happy childhood memories and I know that mum was a fiercely independent and strong willed lady, teaching me to 'just get on with things, whatever life throws at you. For which I thank her. She died at the age of 75, 14 years ago this May. My personal experience of living with someone with MS, the devastating effect this disease can have not just on the sufferer but also on family and friends, the emotional effects, gives me no doubt that our local MS branch is the charity I would like to support this year, giving vital support to sufferers and their families with a percentage of funds being donated to MS Research every year. I look forward to working with Val Flower and her colleagues.

I would like to thank Cllr Barry Von Clemens, the outgoing Mayor, who together with his consorts: sister, Alison and niece Alexandra, have so very diligently represented this Council, carrying out official duties and attending many, many events throughout the Civic year. You have done this Council proud. Thankyou.

I am very much looking forward to the 'role reversal' of David being my consort, and my 'chauffer' for the year (if I'm lucky – I've got the hat ready!) and I thank David in advance for his help and support. Likewise, I am also grateful to Wendy Higgins and daughter Sarah Ridout who have also agreed to accompany me when David is unavailable.

I thank in advance the Deputy Mayor, Su Hunt, who is well experienced in the mayoral duties and I will value her support. We shall have a very good year together. But, as I said earlier, we have a great team supporting this Council: the Town Clerk, Sylvia Dobie along with: Clare Ratcliffe, Julie Hawkins and Jill Ezzard, the Mayor's Secretary, who will have her work cut out keeping me on track and organised!

Fellow councillors, family, friends and people of Gillingham. I am truly humbled to embark on my Mayoral Year and I pledge my commitment to Gillingham to do the best I can during my term in office as your elected Mayor. With your support and commitment to help me achieve the goals I have set out for the year ahead, I know that, together, we shall make it a great year for Gillingham. Thankyou.

Cllr Mrs Ridout thanked her fellow councillors for voting for her and very much looked forward to her year as Mayor. Cllr Walsh, her partner, will be assisting her with her civic duties and invited him to receive his Mayor's Consort Badge.

Cllr Mrs Ridout offered congratulations to the re-elected district councillors and county councillors and the newly appointed district councillor, Alex Chase and also to Cllr Mrs Pothercary as the newly elected Chairman of North Dorset District Council and the town councillor, Cllr John Robinson, who was appointed at the start of the meeting.

Full Council Meeting – Monday, 22nd May 2017 (continued):

277. To elect the Deputy Mayor for the Council Year 2017-2018 and to formally ask the member elected to sign the Declaration of Acceptance of Office following the election.

Cllr Walsh proposed that “**Cllr Mrs Su Hunt should be elected as Deputy Mayor of Gillingham for the Council Year 2017-2018**”. Cllr Frith seconded and the vote was unanimous. **RESOLVED.**

Cllr Mrs Hunt accepted the badge of office from the Mayor, Mrs Ridout, and duly signed the Declaration of Acceptance of Office as the Deputy Mayor of Gillingham for 2017-2018.

Cllr Mrs Hunt will be escorted on her civic duties by her husband, who will act as her Consort.

278. To approve the minutes of the last meeting of the Full Town Council held on 24th April 2017.

Cllr Von Clemens proposed that “**the minutes of the Full Council meeting held on 24th April 2017 should be approved as a correct record of the meeting**”. Cllr Harris seconded and the vote was unanimous. **RESOLVED.** The Chairman duly signed the minutes.

279. Questions. There were no questions.

280. Declarations of Interest: Members are required to comply with the requirements of Section 27 of the Localism Act 2011 disclosable pecuniary interests.

There were no disclosable pecuniary interests declared.

281. To formally receive and approve the Section 1 - Annual Governance Statement 2016-17 of the audited accounts.

A blank copy of the Annual Governance Statement (Section 1) of the Annual Return to the External Auditor for FY 2016-17 had been circulated prior to the meeting and was shown on an overhead projector at the meeting. Members were asked to consider items 1 – 8 as listed in the Annual Governance Statement, and to confirm that, to the best of their knowledge and belief, they have complied with.

Cllr Frith proposed that “**the completion Section 1 of the Annual Governance Statement of the audited accounts as presented by the Town Clerk as the Responsible Financial Officer for the Council should be approved and adopted**”. Cllr Mrs Toye seconded and the vote was unanimous. **RESOLVED.**

Cllr Mrs Ridout thanked the Town Clerk for a sound system of internal financial control.

282. To formally receive and approve Section 2 – Annual Governance Statement 2016-17 of the audited accounts.

A copy of the Annual Statements Section 2 for FY 2016-17 of the audited accounts has been completed by the Town Clerk.

The Town Clerk gave a summary of the accounts as follows:

Balance at 31 March 2017: £423,566.53

Less earmarked reserves for Estate Management: £77,589.79 =

Balance of the General Reserve: £345,976.74.

Less earmarked reserves from balances in hand: £206,366.30 = £139,610.44.

There is an un-presented transfer from the NS&I to the General Reserve: £68,268.00 and Developers money of £33,000.00 held in the General Reserve, which will leave un-earmarked money held in the General Reserve in 2016/17 = £38,342.44.

The un-earmarked money held in the General Reserve in 2015/16 £59,849.46, less the £25K earmarked towards Harding Park - £34,849.46. Total over two years = £73,191.90.

Borrowings – Public Works Loan: £123,252.00

Full Council Meeting – Monday, 22nd May 2017 (continued):

282. To formally receive and approve Section 2 – Annual Governance Statement 2016-17 of the audited accounts (continued):

At the 31st March 2017 there was £77,589.79 earmarked in the National Savings and Investment Account (NS&I) towards continued maintenance of all open spaces, play areas and amenity land in the Town Council's ownership. The £5,971.18 interest accrued in this account was earmarked and drawn down to the General Reserve with the £120,264.00 earmarked towards Hardings Park. Land Transfer from the National Savings and Investment to the General Reserve for land maintenance/play area and associated work carried out by the Gillingham Town Council staff of £83,268.90, Less transferred into the NS&I £15,000 received from developers is the £68,268 still un-presented.

At the 31st March 2017 earmarked and held in the General Reserve was £206,365.53 made up of balances from the following budgets:

Gillingham Neighbourhood Group	887.18
High Street Enhancement	5,426.00
Hardings Park Project	46,320.59
Harding's Lane Sport Pitches (s106)	80,124.00
CCTV – new camera/refurbishment	11,300.00
Butterfly Bed	4,100.00
Maintenance of Play Areas	3,086.01
Large Machinery Fund	4,725.00
Works Depot	20,000.00
Repairs to Chapel Roof	5,000.00
Tree Surgery	4,789.43
Spoil Heap Removal	1,500.00
Staff Training Budget	4,440.00
Festive Lighting	467.32
Marlott Road Play Area	10,000.00
Heritage Lighting	4,200.00
Total	£206,365.53

Cllr Mrs Ridout thanked the Town Clerk for completing the audited accounts.

Cllr Joyce proposed that **“Section 2 – Accounting Statements for the Financial Year 2016-17 and associated accounts as presented by the Town Clerk as the Responsible Financial Officer for the Council should be approved and adopted”**. Cllr Walsh seconded and the vote was unanimous. **RESOLVED**.

283. Appointment of Committees and Chairman/Deputy Chairman (each Committee will include, ex-officio, the Mayor and Deputy Mayor, with the exception of the Planning Committee, when they are already members of the NDDC Planning Committee) (preference form with members first and second choices already circulated):

The Town Clerk had sent out preference forms to all councillors as well as a summary of the tasks each committee is responsible for. From the preference slips completed by members, a draft list of committee memberships had been compiled and issued with the agenda prior to the meeting.

The Town Clerk reminded members that only those who were on the committee could vote for a Chairman and Deputy Chairman.

The Town Clerk informed members that since she had circulated the original list it had been established that Cllr Gould could not be a member of the planning committee as he is a member of the Planning Committee at the District Council. Cllr Robinson will fill the 'vacancy' gaps. Cllr Harris has asked to be removed from the Planning Committee and Cllr Von Clemens has volunteered to fill the vacancy left by Cllr Harris. Cllr Mrs Potheary had asked to only be a member of the Planning Committee due to her new commitment as Chairman of the District Council.

Full Council Meeting – Monday, 22nd May 2017 (continued):

283. Appointment of Committees and Chairman/Deputy Chairman (continued):

a) General Purposes

(i) Committee members (Total of 11 members)

The Members, as listed below, are appointed to the General Purposes Committee reporting to Full Council.

Cllr Mrs Belinda Ridout (Mayor)
Cllr Mrs Su Hunt (Deputy Mayor)
Cllr Mrs Anne Beckley
Cllr Barry Von Clemens
Cllr Rupert Evill
Cllr Paul Harris
Cllr Mick Hill
Cllr Miss Erica Jones
Cllr Steve Joyce
Cllr Mrs Donna Toye
Cllr David Walsh

Cllr Harris proposed that **“the Members as listed above should be appointed to the General Purposes Committee reporting to Full Council”**. Cllr Frith seconded and the vote was unanimous. **RESOLVED.**

(ii) Chairman.

There was only one nomination for the position of Chairman of the General Purposes Committee as follows:

Cllr Mrs Beckley proposed that **“Cllr Von Clemens should be elected as the Chairman of the General Purposes Committee for the Council Year 2017-2018”**. Cllr Hill seconded and the vote was unanimous. **RESOLVED.**

The members of the General Purposes Committee unanimously appointed **Cllr Von Clemens** as Chairman of the General Purposes Committee. A Declaration of Acceptance of Office for Chairman of The General Purposes Committee for the Council Year 2017-2018 was duly signed.

(iii) Deputy Chairman.

There was only one nomination for the position of Deputy Chairman of the General Purposes Committee as follows:

Cllr Walsh proposed that **“Cllr Joyce should be elected as the Deputy Chairman of the General Purposes Committee for the Council Year 2017-2018”**. Cllr Harris seconded and the vote was unanimous. **RESOLVED.**

The General Purposes Committee unanimously appointed **Cllr Joyce** as Deputy Chairman of the General Purposes Committee. A Declaration of Acceptance of Office for Deputy Chairman of General Purposes Committee for the Council Year 2017-2018 was duly signed.

Full Council Meeting – Monday, 22nd May 2017 (continued):

283. Appointment of Committees and Chairman/Deputy Chairman (continued):

b) Planning Committee

(i) Committee members (Total of 11 members)

The Members, as listed below, are appointed to the Planning Committee reporting to Full Council.

Cllr Mrs Su Hunt (Deputy Mayor)
Cllr Mrs Anne Beckley
Cllr Rupert Evill
Cllr Alan Frith
Cllr Miss Erica Jones
Cllr Steve Joyce
Cllr Mrs Val Pothecary
Cllr Miss Nicky Purkis
Cllr John Robinson
Cllr Barry Von Clemens
Cllr David Walsh

Cllr Mrs Pothecary proposed that **“the Members as listed above should be appointed to the Planning Committee reporting to Full Council”**. Cllr Frith seconded and the vote was unanimous. **RESOLVED.**

(ii) Chairman.

There was only one nomination for the position of Chairman of the Planning Committee as follows:

Cllr Frith proposed that **“Cllr Walsh should be elected as the Chairman of the Planning Committee for the Council Year 2017-2018”**. Cllr Mrs Hunt seconded and the vote was unanimous. **RESOLVED.**

The members of the Planning Committee unanimously appointed **Cllr Walsh** as Chairman of the Planning Committee. A Declaration of Acceptance of Office for Chairman of The Planning Committee for the Council Year 2017-2018 was duly signed.

(iii) Deputy Chairman.

There was only one nomination for the position of Deputy Chairman of the Planning Committee as follows:

Cllr Walsh proposed that **“Cllr Mrs Pothecary should be elected as the Deputy Chairman of the Planning Committee for the Council Year 2017-2018”**. Cllr Frith seconded and the vote was unanimous. **RESOLVED.**

The Planning Committee unanimously appointed **Cllr Mrs Pothecary** as Deputy Chairman of the Planning Committee. A Declaration of Acceptance of Office for Deputy Chairman of Planning Committee for the Council Year 2016-2017 was duly signed.

Full Council Meeting – Monday, 22nd May 2017 (continued):

283. Appointment of Committees and Chairman/Deputy Chairman (continued):

c) Policy and Resources

(i) Committee members (Total 11 members).

The Members, as listed below, are appointed to the Policy and Resources Committee reporting to Full Council.

Cllr Mrs Belinda Ridout (Mayor)
Cllr Mrs Su Hunt (Deputy Mayor)
Cllr Alan Frith
Cllr Mike Gould
Cllr Paul Harris
Cllr Mick Hill
Cllr Steve Joyce
Cllr Roger Monksummers
Cllr John Robinson
Cllr Mrs Donna Toye
Cllr Barry Von Clemens

Cllr Monksummers proposed that **“the Members as listed above should be appointed to the Policy and Resources Committee reporting to Full Council”**. Cllr Mrs Hunt seconded and the vote was unanimous. **RESOLVED.**

(i) Chairman.

There were two nominations for the position of Chairman of the Policy and Resources as follows:

Cllr Monksummers proposed that **“Cllr Harris should be elected as the Chairman of the Policy and Resources Committee for the Council Year 2017-2018”**. Cllr Hill seconded.

Cllr Mrs Ridout proposed that **“Cllr Mrs Hunt should be elected as Chairman of the Policy and Resources Committee for the Council Year 2017-18”**. Cllr Frith seconded.

Cllr Joyce proposed that **“a secret ballot was held to determine the Chairman of the Policy and Resources Committee”**. Cllr Toye seconded and the vote was unanimous. **RESOLVED.**

Only ten votes were cast as Cllr Gould was absent from the meeting:
Cllr Harris – 4 votes, Cllr Mrs Hunt 6 votes.

The members of the Policy and Resources appointed **Cllr Mrs Hunt** as Chairman Policy and Resources Committee. A Declaration of Acceptance of Office for Chairman of The Policy and Resources Committee for the Council Year 2017-2018 was duly signed.

(ii) Deputy Chairman.

There was only one nomination for the position of Deputy Chairman of the Policy and Resources Committee as follows:

Cllr Joyce proposed that **“Cllr Harris should be elected as the Deputy Chairman of the Policy and Resources Committee for the Council Year 2017-2018”**. Cllr Monksummers seconded and the vote was unanimous. **RESOLVED.**

The members of the Policy and Resources Committee unanimously appointed **Cllr Harris** as Deputy Chairman of the Policy and Resources Committee. A Declaration of Acceptance of Office for Deputy

Full Council Meeting – Monday, 22nd May 2017 (continued):

Chairman of Policy and Resources Committee for the Council Year 2017-2018 was duly signed.

283. Appointment of Committees and Chairman/Deputy Chairman (continued):

d) Staff and Salaries Committee

(i) Committee members (Total 7 members).

The Members, as listed below, are appointed to the Staff and Salaries Committee reporting to Full Council.

Cllr Mrs Belinda Ridout (Mayor)
Cllr Mrs Su Hunt (Deputy Mayor)
Cllr Alan Frith
Cllr Paul Harris
Cllr Roger Monksummers
Cllr Mrs Donna Toye
Cllr Barry Von Clemens

Cllr Miss Purkis proposed that **“the Members as listed above should be appointed to the Staff and Salaries Committee reporting to Full Council”**. Cllr Mrs Toye seconded and the vote was unanimous. **RESOLVED.**

(ii) Chairman.

There was only one nomination for the position of Chairman of the Staff and Salaries Committee as follows:

Cllr Von Clemens proposed that **“Cllr Frith should be elected as the Chairman of the Staff and Salaries Committee for the Council Year 2017-2018”**. Cllr Monksummers seconded and the vote was unanimous.

The members of the Staff and Salaries Committee unanimously appointed **Cllr Frith** as Chairman Policy and Resources Committee. A Declaration of Acceptance of Office for Chairman of Staff and Salaries Committee for the Council Year 2017-2018 was duly signed.

(iii) Deputy Chairman.

There was only one nomination for the position of Deputy Chairman of the Policy and Resources Committee as follows:

Cllr Monksummers proposed that **“Cllr Harris should be elected as the Deputy Chairman of the Staff and Salaries Committee for the Council Year 2017-2018”**. Cllr Von Clemens seconded and the vote was unanimous. **RESOLVED.**

The Staff and Salaries Committee unanimously appointed **Cllr Harris** as Deputy Chairman of the Staff and Salaries Committee. A Declaration of Acceptance of Office for Deputy Chairman of Staff and Salaries Committee for the Council Year 2017- 2018 was duly signed.

284. To determine the Appointments to Other Organisations and Outside Bodies 2017-18.

A draft list of appointments to other organisations and outside bodies, which identified the councillors who already represented the council and where there were vacancies, had been circulated prior to the meeting. The Town Clerk suggested that members should reaffirm each appointment and before proposing the completed list.

Cllr Monksummers proposed **“that the following members should be appointed to Other Organisations and Outside Bodies”**. Cllr Walsh seconded and the vote was unanimous. **RESOLVED.**

Full Council Meeting – Monday, 22nd May 2017 (continued):

284. To determine the Appointments to Other Organisations and Outside Bodies 2017-18 (continued):

GTC REPRESENTATIVES TO OUTSIDE ORGANISATIONS 2017- 2018		
	ORGANISATION	MEMBERS APPOINTED
1	Allotment Association	Cllr A Frith
2	Blackmore Vale Tourism and Development Company Limited	Cllr B Von Clemens
3	Chamber of Commerce & Industry	Cllr D Walsh /Cllr B Von Clemens
4	Citizens Advice Bureau	Cllr Mrs S Hunt
5	DAPTC - Larger Towns	Cllr Mrs A Beckley
6	DAPTC - Northern Area	Cllr Mrs S Hunt
7	Dorset Age Partnership	Cllr D Walsh
8	Friends of Gillingham Station	Cllr Mrs B Ridout, Cllr D Walsh
9	Gillingham Neighbourhood Plan Group	Cllr Mrs V Potheary / Cllr Mrs S Hunt (Milton)
10	Health Forum	Cllr Mrs A Beckley
11	Heritage Action Group	Cllr S Joyce
12	History Society	Cllr Mrs A Beckley
13	Read's Charity (Trustees)	Cllr P Harris , Cllr Mrs S Hunt, Mrs S Dobie, Mrs J Hawkins
14	Rotary	Mayor of the Day
15	Town Meadow Group	Cllr S Joyce
16	Town Team	Mayor of the Day or their nominated representative
17	Transport Forum	Cllr Mrs B Ridout
18	Walkers are Welcome	Cllr Mrs B Ridout
19	Three Rivers Partnership	Cllr B Von Clemens
20	Gillingham Royal Forest / Stour Catchment Initiative	Cllr B Von Clemens, Mrs C Ratcliffe
	GTC APPOINTMENTS	MEMBERS APPOINTED
21	Community Resilience Officers	Cllr R Monksummers, Cllr P Harris, Mrs S Dobie, Mrs J Hawkins
22	Education Liaison	Cllr D Walsh
23	Flood Wardens (volunteers)	Mrs J Hawkins (Admin) / Mr Bob Messer / Mr Rob Setchell / Mr D Griffin / Mr C Westbrook / Mr J Powell / Cllr Mrs D Toye
24	Rights of Way Liaison Officer (volunteer)	Mrs S Messer
25	School Councils	Cllr B Von Clemens, Cllr Mrs D Toye, Cllr Mrs S Hunt
26	Transport Liaison	Cllr Mrs B Ridout
27	Tree Warden (volunteer)	Mr B Drew

285. To receive the following Committee reports for consideration and adoption:

a) General Purposes Committee meeting held on Tuesday 2nd May 2017.

Cllr Von Clemens proposed that “the report on the General Purposes Committee meeting dated Tuesday 2nd May 2017 should be received and adopted”. Cllr Mrs Toye seconded and the vote was unanimous.
RESOLVED.

Full Council Meeting – Monday, 22nd May 2017 (continued):

285. To receive the following Committee reports for consideration and adoption (continued):

- b) Planning Committee interim meeting held on Monday 24th April 2017 and Planning Committee meetings held on: Monday 8th May and Monday 15th May 2017.**

Cllr Walsh proposed that **“the reports of the Planning interim meeting held on: Monday 24th April 2017 and the Planning Committee meetings held on Monday 8th May and 15th May 2017 should be received and adopted”**. Cllr Frith seconded and the vote was unanimous. **RESOLVED.**

- c) Staff and Salaries Committee meeting held on Monday 15th May 2017.**

Cllr Frith proposed that **“the report of the Staff and Salaries Committee meeting held on Monday 15th May 2017 should be received and adopted”**. Cllr Harris seconded and the vote was unanimous. **RESOLVED.**

- d) Policy and Resources Committee meeting held on Monday 15th May 2017.**

Cllr Mrs Hunt proposed that **“the report of the Policy and Resources Committee meeting held on Monday 15th May 2017 should be received and adopted”**. Cllr Mrs Toye seconded and the vote was unanimous. **RESOLVED.**

286. To receive the Calendar of Meetings for 2017-18.

The proposed Calendar of Meeting for 2017-18 had been circulated prior to the meeting. There were no further comments.

Cllr Frith proposed that **“the Calendar of Meetings for 2017-18 was accepted and adopted”**. Cllr Evill seconded and the vote was unanimous. **RESOLVED.**

Closure: The meeting closed at 8.42pm.

The Mayor asked invited guests to join her for refreshments after the meeting.